

## NEWBURYPORT YACHT CLUB

### Private Event Request Form

Plans for private events are subject to Board approval when there will be 10 or more people in attendance and/or when the event is scheduled to end later than 6 PM and/or when there will be a live band or DJ.

This form is to be submitted to the Club Secretary at least 14 days prior to the proposed event. Members and renters and their guests do not have exclusive rights to the use of any of the Club facilities before, during or after the event.

PLEASE PRINT

Date: \_\_\_\_\_

Name: \_\_\_\_\_

\_\_\_\_\_ I am a member \_\_\_\_\_ I am a renter

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Proposed Event Date & Hours: \_\_\_\_\_

Approximate Number of Guests: \_\_\_\_\_ (Maximum @ 25)

Briefly Describe Nature of the Event: \_\_\_\_\_

\_\_\_\_\_

I am requesting use of the \_\_\_\_\_ Club House \_\_\_\_\_ Pool \_\_\_\_\_ Grills

I plan to have music: \_\_\_\_\_ Live Band \_\_\_\_\_ DJ

I understand that the Club's sound system is programmed to shut down at approximately 7 PM.

I understand that the event must end no later than 10 PM.

I agree to ensure that the area will be left in clean and orderly fashion.

I have read and agree to abide by the Club's Rules & Regulations pertaining to the hosting of private events, especially as they relate to my conduct and that of my guests.

Signature: \_\_\_\_\_